

MIDWEST

RETAIL SERVICES, Inc

RTA 4-WAY WINGS ASSEMBLY INSTRUCTIONS



TOOLS NEEDED

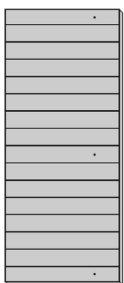


#2 Phillips Screwdriver

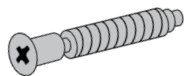


Rubber Mallet
(optional)

KIT COMPONENTS



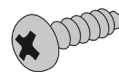
Wing Panel x 4



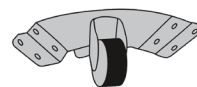
Confirmat Screw x 12



Camlock Pin x 12



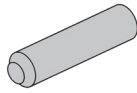
Pan Head Screw x 16



Caster x 4



Camlock x 12



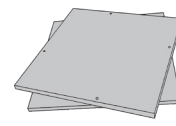
Dowel Pin x 4



Screw Cap x 12

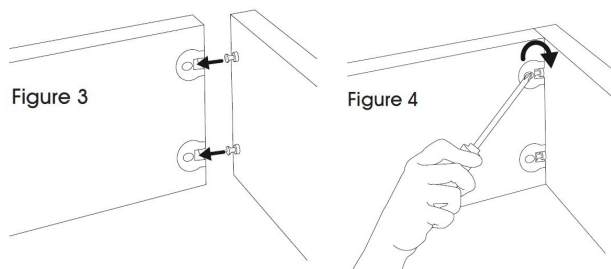
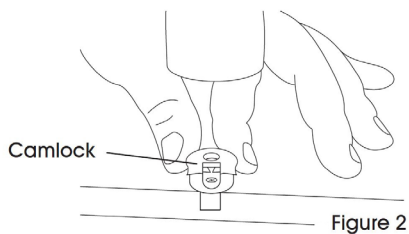
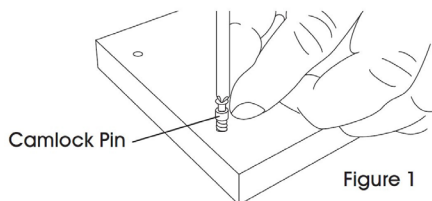


Kick Base Board x 4



Spinner Base Top x 1

KICK BASE ASSEMBLY



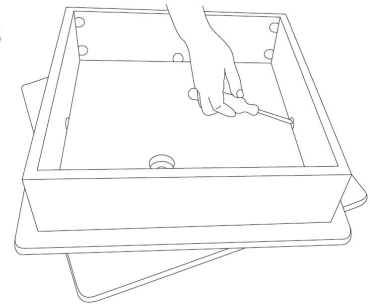
- 1 Using a #2 Phillips screwdriver, install the camlock pins into the pre-drilled holes in the (4) kick base boards. (See Figure 1)
 - 2 Install camlocks into the large holes in the kick base boards and tap into position with the rubber mallet. (See Figure 2)
- NOTE:** Ensure the hole in the side of the camlock faces outward.
- 3 Arrange the (4) kick base boards to form a square. At each corner of the square, set the camlock pins of one board into the camlocks of the adjacent board. (See Figure 3)
 - 4 Connect the camlocks and pins by inserting the screwdriver into the top hole of the camlock and turning clockwise. (See Figure 4)

PRO TIP: Tilt the screwdriver at an upward angle while twisting to better lock the camlocks.

SPINNER BASE ASSEMBLY

- 1 Set the spinner base top on a protected surface. Make sure the underside of the spinner base top is facing up.
- 2 Install the camlock pins into the pre-drilled holes of the spinner base using the screwdriver. (See Figure 1)
- 3 Set the kick base onto the spinner base, aligning the camlocks and camlock pins, and tighten the camlocks. (See Figure 5)

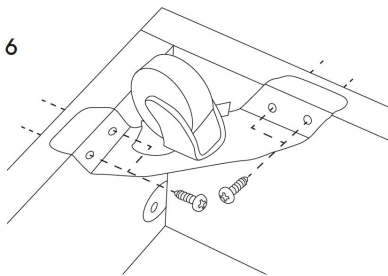
Figure 5



NOTE: If you do not want the spinner base to rotate, install a screw through the bottom base panel into the top base panel, taking care not to puncture through the surface of the top base panel. This will stabilize the spinner component of the base unit.

CASTER INSTALLATION (OPTIONAL)

Figure 6

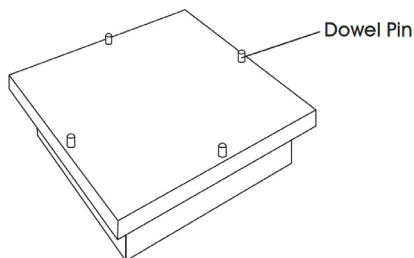


- 1 Position the casters onto each of the four corners of the kick base assembly. (See Figure 6)
- 2 Using (4) pan head screws per caster, attach the casters through the pre-drilled holes on the inside corners of the kick base. (See Figure 6)

PRO TIP: Install all screws before the final tightening to allow for easier alignment of casters.

4-WAY DISPLAY PANELS INSTALLATION

Figure 7



- 1 Flip the spinner base top so that the right side is up.
- 2 Insert (4) wooden dowel pins into the pre-drilled holes on the base top and tap them into position with a rubber mallet. (See Figure 7)

NOTE: Two people are recommended for steps 3 through 5.

- 3 Install (2) panels onto the dowel pins so that they are perpendicular to each other. Locate the holes on the bottom of the panels and guide them onto the dowel pins. (See Figure 8)

Figure 8

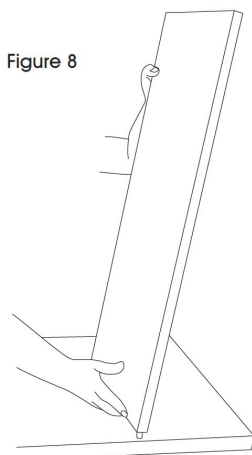
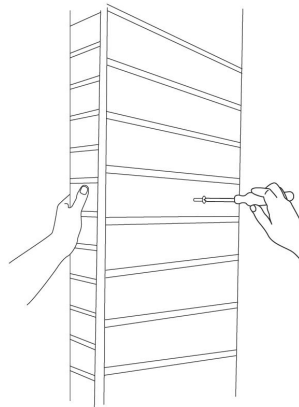


Figure 9



- 4 Attach the panels together by installing confirmat screws into the pre-drilled holes using a #2 Phillips screwdriver. (See Figure 9)

PRO TIP: Do not fully tighten the screws until all the panels are in place.

- 5 Install the remaining panels in the same manner to complete the unit.
- 6 Once the wing panels are in place, tighten all screws completely.
- 7 To conceal the screw heads, peel the decorative screw cover caps to expose the sticky back, carefully center over the screw heads, and press in place.